

# **INTERNATIONAL ASSOCIATION** **OF SHRINE PROVOSTS**

## **CONSTITUTION AND BYLAWS** **for the** **INTERNATIONAL ASSOCIATION OF SHRINE PROVOSTS**

### **PREAMBLE**

The object of this organization shall be to promote good fellowship and safe clean fun among the membership, and the general nobility, and to exchange ideas of benefit to member organizations. None of the provisions herein contained shall be construed as in any manner abridging or conflicting with the constitutions, bylaws, or edicts of any recognized body of the Ancient Arabic Order Nobles of the Mystic Shrine.

### **Article# 1 – Organization Title**

This organization shall be known as the **INTERNATIONAL ASSOCIATION OF SHRINE PROVOSTS**, hereinafter referred to as the Association.

### **Article # 2 – Functions**

The association shall volunteer to assist in the protection of the Nobility and Shrine property at the Imperial Council Sessions. Liaison Provosts shall be designated by each Temple to maintain contact with the control center, and to maintain surveillance in the Temple areas.

### **Article # 3 – Membership**

**Section 1:** The Provost Units or Similar Organizations of all Shrine Temples of the AAONMS shall be eligible for membership. To be eligible for membership, a Noble must be an active member of a Provost, or similar organization or unit. Membership or the eligibility for holding office will not be affected if the member subsequently assumes a position outside the Provost Unit.

**Section 2:** The voting power of the Association shall be vested in a body composed of three (3) Representatives from each member Unit, said Representatives

to be the Unit Head, and two (2) additional Nobles to be appointed by their respective Unit. All elective officers and former Chiefs of the Association shall be Representatives-at-Large with voting rights.

**Section 3:** All Units shall supply the Secretary/Treasurer of the Association with a roster of names and addresses of all members of their Units within sixty (60) days of their annual Temple meeting.

#### **Article # 4 – Organization**

**Section 1:** The Officers of the Association shall be as follows:

A. Elective

- 1) Chief (with the rank of Colonel)
- 2) Deputy Chief (with the rank of Lieutenant Colonel)
- 3) Major
- 4) Captain
- 5) First Lieutenant
- 6) Second Lieutenant
- 7) Secretary/Treasurer

B. Appointive

- 1) Assistance Staff of six (6) billets of Sergeant
- 2) Personal Secretary

**Section 2:** Each Officer will be elected by a majority vote of the representatives present, by nomination from the floor.

**Section 3:** The Officers will be elected for one (1) year. Not more than one (1) Officer, from Chief to Second Lieutenant, may serve from the same Temple at the same time.

**Section 4:** Sergeants will be appointed by the Chief, to assist him during his year in office. The Chief may also appoint a Personal Secretary to handle his correspondence, and any other such duties as may be appropriate.

**Section 5:** The Chief shall appoint a Committee on Arrangements for the annual meeting, and such other committees as deemed necessary.

**Section 6:** The retiring Chief will be required to give a report of performance on each Officer as a part of his annual report at the annual meeting.

**Section 7:** The Executive Committee of the Association shall consist of the Elective Officers as outlined in Article #4, Section 1. The Executive Committee

will vote on such subjects as expenditures, and functional arrangements, not in violation of this constitution and bylaws.

#### **Article # 5 – Duties of Officers**

- Section 1:** The Chief is the Executive Officer. He shall preside over all stated and special meetings.
- Section 2:** The Chief may make decisions and perform functions not inconsistent with the constitution or decisions of the Executive Committee.
- Section 3:** In the absence of the Chief of the Association, the Deputy Chief shall, with full power, assume the responsibilities and discharge the duties of the Chief. During absences of the Chief and the Deputy Chief, the officer of the next highest rank present shall assume the duties of the Chief.
- Section 4:** The Secretary/Treasurer shall keep a correct record of the proceedings of all business meetings of the Association, and of the Executive Committee. He shall conduct all correspondence for the Association, and collect dues from the members. All monies are to be deposited in a Federally insured bank, in the name of, and subject to the order of the Association. He shall pay all orders authorized to be drawn on the Association account, such orders to be signed by him. He shall have his books, papers, and accounts at each annual meeting, and shall make an annual report of his accounts, as to receipts and disbursements. He shall perform such other duties pertaining to his office, as may be required.

#### **Article # 6 – Meetings**

- Section 1:** The Association shall meet annually during the Imperial Council Session, at such time and place as determined by the Committee on Arrangements.
- Section 2:** Special meetings may be called by the Chief, in emergency, in a centrally located place, or when requested by one-third of the members of the Association. Such special meetings shall, as nearly as possible, have representation from all member Units. Six (6) weeks notice prior to date of all meetings shall be sent to each member Unit.

#### **Article # 7 – Fiscal Procedures**

- Section 1:** The dues of each member Unit shall be a per-capita tax of \$ 1.00, levied against each active member of the individual Unit annually, payable within sixty (60) days of their annual meeting of their respective Temple, to the Secretary/Treasurer of the Association. Of this amount, 90% shall go to the Committee on Arrangements to defray the expenses incurred by the annual meetings during the Imperial Council Session. The remaining

10% shall go into the Treasury to be used for the expenses of the Association as necessary.

**Section 2:** A financial statement of the expenditures by the Committee on Arrangements shall be submitted to the Secretary/Treasurer of the Association within ninety (90) days following the annual meeting. All monies not expended for the purpose for which it was granted shall be returned to the Secretary/Treasurer.

### **Article # 8 – Constitutional Amendments**

This Constitution may be amended by a two-thirds (2/3) vote of the Representatives present. Proposed Amendments shall be in writing and shall be filed with the Secretary/Treasurer sixty (60) days and with member Units thirty (30) days prior to the annual meeting of the Association. The entire section to be amended must be fully written out exactly as it is to be read with the proposed amendment incorporated therein.

### **Article # 9 – Retired Chiefs**

**Section 1:** Retiring Chiefs of the Association shall be accorded the rank of Colonel in the Association for life.

**Section 2:** Each retiring Chief of the Association will be presented a suitably inscribed plaque, with the adopted emblem, and showing the Shrine year that he served as Chief of the Association.  
(Adopted at 9 July 1968 annual meeting, Chicago, Illinois)

### **Article # 10 – Incoming Chiefs**

Incoming Chiefs will be presented with a FEZ, with the name of their Temple thereon, and with the inscription “Colonel I.A.S.P.”, along with the Shrine year they serve as Chief. This amendment will be effective with the Shrine year beginning with the Imperial Council Session 1974.

(Adopted at the 27 June 1974 annual meeting, Atlantic City, N.J.)

(Disapproved by the Imperial Potentate W.W. Bennett by letter dated 7 Jun 1976).

ATTEST:

WILLIAM A. SHORTT  
Acting Secretary/Treasurer

JOHN I. E. CAIN  
Acting Chief

1 January 1966

RESOLUTION

Presented and approved 3 Jul 05

**PERMANENT SECRETARY/TREASURER**

Whereas the Office of Secretary/Treasurer in the International Association of Shrine Provosts is a position which is appointed by the Colonel in Chief each year; and

Whereas this office is vital to the success of the Association each year through the correspondence, dues collection, record keeping and financial transactions involved in the position; and

Whereas the transition of Association records and monies from one Secretary/Treasurer to the next has, at times, proven difficult and untimely, resulting in miscommunications and other negative effects in regards to the membership; and

Whereas making this office an elected position would possibly lead to a Noble being able to serve as Secretary/Treasurer for many years, becoming extremely proficient in Association matters; and

Whereas the possibility of having a Noble continue as Secretary/Treasurer for many years, thereby adding a feeling of permanency to the position, could alleviate many difficulties and result in a more streamlined, effective and efficient Association;

Now therefore be it resolved that the Office of Secretary/Treasurer in the International Association of Shrine Provosts shall be made an elected position for terms to be filled each year at the Annual Meeting along with the election of the remaining Officers.

Respectfully submitted

John W. Boursa Jr.  
2<sup>nd</sup> Lieutenant IASP